



# AUSM

## Autonomous University of Social Movements

A project of the Mexico US Solidarity Network

(773) 583 - 7728

[ausm@mexicosolidarity.org](mailto:ausm@mexicosolidarity.org)

[www.mexicosolidarity.org](http://www.mexicosolidarity.org)

## Conditions of Participation

### PERIOD OF ENROLLMENT

The period of enrollment for students begins the day of the group's arrival in Cuba and concludes the day of the scheduled group departure for return to the US. These dates are published in the letter from the Academic Director.

### FEES

The fee, as billed by the Autonomous University of Social Movements, covers most food and lodging, program-related ground transportation within Cuba, most books, tuition and insurance during the period of enrollment. Participants are responsible for: travel from home to and from Cuba, snacks and incidentals; baggage insurance (if desired); fees for passports; preprogram medical expenses (e.g., inoculations) and prophylactic medicines; expenses for some books and supplies, tips, laundry, telephone calls, postage, gifts, beverages that are not a customary part of meals, occasional meals that are not included in the program, and all other such expenses. Fees have been established based on all known circumstances at the time of calculation, and no change in them is expected. However, due to the nature of the Autonomous University of Social Movements Study Abroad Program and economics in Cuba, we reserve the right to change fees without notice. In the event of a fee increase, students will be provided with a reasonable amount of time prior to the scheduled group departure and not less than ten (10) days from the date of notice, in which to withdraw. In the absence of notice of withdrawal, students will be committed to the program. Late fees for expenses incurred by the Autonomous University of Social Movements Study Abroad may be billed to the student.

### PAYMENT

A \$1,000 deposit, credited towards the participant's program fee, must be received before a space on a program can be confirmed. The deposit is nonrefundable and may not be transferred to another semester. Payment of the balance of the program fee is due:

- November 30 for Spring semester (\$1,000 deposit due by Nov 15)
- July 30 for Fall semester (\$1,000 deposit due by July 15)

Students are expected to pay the program fee according to this schedule. If full payment is not made by the payment deadline, an additional \$500 is added to the student's tuition. If full payment plus late fee are not paid within 15 days of the start of the program, the student will not be able to participate with the Autonomous University of Social Movements' program in Cuba. Exceptions can be made for financial aid payments issued by the student's home college upon receipt of a completed Financial Aid Information Sheet and a letter from the student's Financial Aid Advisor. However, if financial aid payments from the student's home college do not cover all tuition and fees costs, the student will be responsible for paying the remainder in accordance with the aforementioned deadlines. Transcripts and diplomas will not be issued until students are fully current with payments.



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### WITHDRAWAL REFUND PROCEDURES

After acceptance to the program, refunds in the event of withdrawal from a program will be made according to the schedule below. Refunds will be calculated from the time the Autonomous University of Social Movements is notified by the participant in

writing or by the last date of association with the program, whichever is later. The amount of the total refund will be determined by the Autonomous University of Social Movements. After the refund amount has been determined, balances will be refunded or invoices issued for outstanding funds. Participants withdrawing before the end of the first week of the semester will realize an adjustment of tuition, room, and board, excluding the non-refundable deposit, according to the schedule outlined below. If a participant believes individual circumstances warrant an exception to these procedures, a written request with supporting documentation should be sent to the Autonomous University of Social Movements.

#### Withdrawal Schedule:

Fall/Spring Semesters:

- Before the day of departure from the U.S.: 100% refund less \$1,000 deposit and less any scholarship awards.
- By Saturday of the first week of the program: 80% of tuition and fees minus the \$1,000 deposit and minus any scholarship awards.
- No refunds are available after the first week of the program; however, in case of medical or family emergencies, the Autonomous University of Social Movements will consider, on a case by case basis, application of payment to another semester program.

Summer:

No refunds are available for the Summer semester after the first day of classes.

### PROGRAM CHANGES

Although the Autonomous University of Social Movements will attempt to maintain its programs as described in its publications, we reserve the right to terminate or alter a program at any time and for any reason, with or without notice. Normally in the event of termination or cancellation, the Autonomous University of Social Movements will fully refund tuition, room and board paid by the student.

### INSURANCE

The Autonomous University of Social Movements will provide students with illness and accident insurance. The policy is required by the Cuban government for all foreign visitors, and covers accidents and emergency medical care. The policy does not cover pre-existing conditions. US-based insurance policies generally are not applicable in Cuba because of the US embargo. Although the Autonomous University of Social Movements can make no representation as to the availability or level of proficiency of medical care in all circumstances, in the event of accident or illness we will attempt to ensure that appropriate care is provided. Responsibility for medical treatment of preexisting conditions rests solely with the participant.



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### **AIR TRANSPORTATION**

Participants are solely responsible for arranging transportation from home to Cuba at the beginning of the program and from Cuba to home at the end of the program.

### **PARTICIPATION**

Students are required to participate fully in all program components and are not allowed to withdraw from any one of the program components.

### **MEDICAL REVIEW**

Failure to disclose complete and accurate information on the medical form can result in dismissal from the program. The Autonomous University of Social Movements normally requires that all participants demonstrate medical and psychological stability, as determined by the Autonomous University of Social Movements, for no less than six months prior to the group's departure date.

### **PROGRAM RESTRICTIONS AND DISMISSAL**

Certain activities deemed potentially dangerous to individual safety and program integrity are not permitted and are grounds for dismissal. These include, but are not limited to, motorcycling, hitchhiking, driving, parachuting, bungee-jumping, hang-gliding, riding in private airplanes, rock climbing, white water rafting, riding on carnival rides, and scuba diving. Independent travel during the program is limited and restricted. Students traveling independently following the close of a program assume total responsibility for themselves. The Autonomous University of Social Movements and its employees assume no liability for individuals once they are separated from the program. A student who leaves the scheduled program at any time without prior written authorization from the Autonomous University of Social Movements will not be allowed to return and will be considered withdrawn. Travel expenses incurred due to a premature return to the US from abroad, either alone or accompanied, must be borne by the student. The Autonomous University of Social Movements and its employees assume no responsibility in connection with losses or other damages resulting from and, in its sole discretion, reserves the right to dismiss any student for the following reasons: failure to participate fully in all program components, failure to observe published policies or procedures, failure to disclose material information requested by the Autonomous University of Social Movements (e.g. health information), ill health that interferes with effective program participation, failure to comply with the provisions of local country laws, regulations and customs, or conduct that is, in the sole judgment of the Autonomous University of Social Movements, improper or offensive to the host community, potentially detrimental to the health or safety of the student or other members of the program, or inappropriate for the program or for study in a cross-cultural environment. Examples may include, but are not limited to, the use of drugs, unacceptable sexual behavior, or excessive alcohol consumption. In the event of dismissal, the normal refund schedule will apply.