



## **MEXICAN SOCIAL MOVEMENTS • STUDY ABROAD PROGRAM**

Mexico Solidarity Network and UAM-Xochimilco partnering for a better world

### **Conditions of Participation**

#### **PERIOD OF ENROLLMENT**

The period of enrollment for students begins the day of the group's arrival in Mexico and concludes the day of the scheduled group departure for return to the US. These dates are published in the letter from the Academic Director.

#### **FEES**

The fee, as billed by the Mexico Solidarity Network, covers most food and lodging, most ground transportation within Mexico, most books, tuition and insurance during the period of enrollment. Participants are responsible for: travel from home to and from Mexico (exact arrival and departure points in Mexico depend on program); snacks and incidentals; baggage insurance (if desired); fees for passports, tourist cards, and identification cards; preprogram medical expenses (e.g., inoculations) and prophylactic medicines; expenses for some books and supplies, tips, laundry, telephone calls, postage, gifts, beverages that are not a customary part of meals, occasional meals that are not included in the program, and all other such expenses. Fees have been established based on all known circumstances at the time of calculation, and no change in them is expected. However, due to the nature of the Mexico Solidarity Network Study Abroad Program and economics in Mexico, we reserve the right to change fees without notice. In the event of a fee increase, students will be provided with a reasonable amount of time prior to the scheduled group departure and not less than ten (10) days from the date of notice, in which to withdraw. In the absence of notice of withdrawal, students will be committed to the program. Late fees for expenses incurred by the Mexico Solidarity Network Study Abroad may be billed to the student.

#### **PAYMENT**

A \$500 deposit, credited towards the participant's program fee, must be received before a space on a program can be confirmed. The deposit is nonrefundable and may not be transferred to another semester. Payment of the balance of the program fee is due:

July 15 for Fall semester with a \$500 discount for full payment by May 31

December 15 for Spring semester with a \$500 discount for full payment by August 31

Students are expected to pay the program fee according to this schedule. If full payment is not made by the payment deadline, an additional \$500 is added to the student's tuition. If full payment is not received by the program start date, an additional \$1000 is added to the student's tuition. If full payment is not received by the midpoint of the program, an additional \$1500 is added to the student's tuition. Exceptions will be made for financial aid payments issued by the student's home college upon receipt of a completed Financial Aid Information Sheet. However, if financial aid payments from the student's home college do not cover all tuition and fees costs, the student will be responsible for paying the remainder in accordance with the aforementioned deadlines. Transcripts and diplomas will not be issued until students are fully current with payments.

## **WITHDRAWAL REFUND PROCEDURES**

After acceptance to the program, refunds in the event of withdrawal from a program will be made according to the schedule below. Refunds will be calculated from the time the Mexico Solidarity Network is notified by the participant in writing or by the last date of association with the program, whichever is later. The amount of the total refund will be determined by the Mexico Solidarity Network. After the refund amount has been determined, balances will be refunded or invoices issued for outstanding funds. Participants withdrawing before the end of the second week of the semester will realize an adjustment of tuition, room, and board, excluding the non-refundable deposit, according to the schedule outlined below. If a participant believes individual circumstances warrant an exception to these procedures, a written request with supporting documentation should be sent to the Mexico Solidarity Network.

### **Withdrawal Schedule:**

#### **Fall/Spring Semesters:**

Before the day of departure from the U.S.: 100% refund less \$500 deposit and less any scholarship awards.

By Saturday of the first week of the program: 80% of tuition and fees minus the \$500 deposit and minus any scholarship awards.

By Saturday of the second week of the program: 60% of tuition and fees minus the \$500 deposit and minus any scholarship awards.

No refunds are available after the second week of the program; however, in case of medical or family emergencies, the Mexico Solidarity Network will consider, on a case by case basis, application of payment to another semester program.

#### **Summer:**

No refunds are available for the Summer semester after the first day of classes.

## **PROGRAM CHANGES**

Although the Mexico Solidarity Network will attempt to maintain its programs as described in its publications, we reserve the right to terminate or alter a program at any time and for any reason, with or without notice. Normally in the event of termination or cancellation, the Mexico Solidarity Network will fully refund tuition, room and board paid by the student.

## **INSURANCE**

The Mexico Solidarity Network will provide students with illness and accident insurance (unless students can document comparable insurance from another source) from Specialty Risk International. Policy provisions are described on the Mexico Solidarity Network web site at [www.mexicosolidarity.org/studyabroad/health](http://www.mexicosolidarity.org/studyabroad/health). All participants should read this information carefully and arrange personally for any supplemental coverage desired. Although the Mexico Solidarity Network can make no representation as to the availability or level of proficiency of medical care in all circumstances, in the event of accident or illness we will attempt to ensure that appropriate care is provided. Responsibility for medical treatment of preexisting conditions rests solely with the participant.

## **AIR TRANSPORTATION**

Participants are solely responsible for arranging transportation from home to Mexico at the beginning of the program and from Mexico to home at the end of the program.

## **PARTICIPATION**

Students are required to participate fully in all program components and are not allowed to withdraw from any one of the program components.

## **MEDICAL REVIEW**

Failure to disclose complete and accurate information on the medical form can result in dismissal from the program. The Mexico Solidarity Network normally requires that all participants demonstrate medical and psychological stability, as determined by the Mexico Solidarity Network, for no less than six months prior to the group's departure date.

## **PROGRAM RESTRICTIONS AND DISMISSAL**

Certain activities deemed potentially dangerous to individual safety and program integrity are not permitted and are grounds for dismissal. These include, but are not limited to, motorcycling, hitchhiking, driving, parachuting, bungee-jumping, hang-gliding, riding in private airplanes, rock climbing, white water rafting, riding on carnival rides, and scuba diving. Independent travel during the program is limited and restricted, and vacation plans must be approved by the program Director. Students traveling independently following the close of a program assume total responsibility for themselves. The Mexico Solidarity Network and its employees assume no liability for individuals once they are separated from the program. A student who leaves the scheduled program at any time without prior written authorization from the Mexico Solidarity Network will not be allowed to return to it and will be considered withdrawn. The normal refund schedule will apply, and travel expenses incurred due to a premature return to the US from abroad, either alone or accompanied, must be borne by the student. The Mexico Solidarity Network and its employees assume no responsibility whatsoever in connection with losses or other damages resulting from and, in its sole discretion, reserves the right to dismiss any student for the following reasons: failure to participate fully in all program components, failure to observe published policies or procedures, failure to disclose material information requested by the Mexico Solidarity Network (e.g. health information), ill health that interferes with effective program participation, failure to comply with the provisions of local country laws, regulations and customs, or conduct that is, in the sole judgment of the Mexico Solidarity Network, improper or offensive to the host community, potentially detrimental to the health or safety of the student or other members of the program, or inappropriate for the program or for study in a cross-cultural environment. Examples may include, but are not limited to, the use of drugs, unacceptable sexual behavior, or excessive alcohol consumption. In the event of dismissal, the normal refund schedule will apply.